



New Mexico Secretary of State

325 Don Gaspar, Suite 300 · Santa Fe, NM 87501 (800) 477-3632 · www.sos.state.nm.us

REQUEST FOR GOOD STANDING AND STATUS CERTIFICATES (TYPE OR PRINT LEGIBLY)

- Certificate of Good Standing
Regular Form
OR
Long Form (Includes historical Information)
Certificate of Status

The following fees apply for Certificate of Good Standing or Certificate of Status

- FEES: Nonprofit \$10.00
Cooperative \$10.00
Limited Liability Company \$25.00
Foreign Business Trust \$25.00
Profit \$50.00

- Certificate of Non-existence / Non-registration \$25.00 (an entity not on file with the Corporations Bureau)

EXACT ENTITY NAME: _____

ENTITY NUMBER: _____

REQUESTING PARTY

NAME _____

ADDRESS _____

CITY _____ STATE _____

ZIP CODE _____ TELEPHONE # _____

EMAIL ADDRESS _____

SIGNATURE _____

Must be original signature

NOTE: The Secretary of State-Tax Compliance Section will research the file and advise the entity, in writing, of any delinquencies to include corporate reports, if required, as well as a summary of fees due. Delinquent reports can be filed by utilizing our e-filing web portal.



New Mexico

Secretary of State

Business Services Division

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DOCUMENT DELIVERY INSTRUCTIONS

(You MUST have one Document Delivery Instruction form for **each** filing being submitted)

Entity Name on filing: _____

Mail to (Business or Personal Name): _____

Attention (if applicable): _____

Document Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Please check to indicate how the documents are to be delivered

WILL PICKUP

MAIL TO ADDRESS ABOVE

Please complete the information below if different from above.

Contact Name: _____ Contact Phone Number: _____

Contact Email: _____

IF YOU HAVE SELECTED TO PICK UP YOUR DOCUMENTS, OUR OFFICE WILL CONTACT YOU WHEN YOUR DOCUMENTS ARE COMPLETED AND READY FOR PICK UP. DOCUMENTS WILL NOT BE HELD FOR MORE THAN 5 BUSINESS DAYS. IF YOU HAVE NOT PICKED THEM UP WITHIN THAT TIME FRAME, THEY WILL BE MAILED TO THE ADDRESS LISTED ABOVE. PLEASE CONTACT OUR OFFICE AT 800-477-3632 AND NOTIFY US IF YOU ARE NOT ABLE TO PICK UP WITHIN THAT TIME FRAME.

-- Thank You

DOCUMENTS MUST BE TYPED OR PRINTED LEGIBLY