



Office of the New Mexico Secretary of State

Instructions for Filing an Elections, Ethics or Voter Complaint

Complaints are accepted via hand-delivery, mail, facsimile, or email. All contacts information for our office is at the bottom of these instructions. Multiple methods of delivery are not necessary and electronically signed complaints are acceptable. If you do not have electronic signature capability, please print the electronically filled form, sign it and submit it to our office.

Please indicate your preferred method of correspondence on your complaint form. All complaints require the following information:

- The complainant's name, address, and working telephone number and/or valid email address;
- The complainant's signature (either electronic or original);
- The date the complainant signed the form;
- The respondent's name, address, and a working telephone number and/or a valid email address;
- A reasonably particular description of the allegations against the respondent, along with any exhibits or evidence supporting the allegations. The items are written separately from and submitted simultaneously with the Complaint Form; and
- A description of what action will resolve your concern.

Our statutory authority to investigate is limited to the following specific portions of state and federal laws.

- Election Code and Campaign Practices (Chapter 1, NMSA);
- Lobbyist Regulations Act (Chapter 2, Article 11 NMSA);
- Municipal Election Code (Chapter 3, Articles 8 and 9 NMSA)
- School District Elections (Chapter 22, Article 6 and 7, NMSA);
- Governmental Conduct Act (Chapter 10, Article 16 NMSA);
- Financial Disclosure Act (Chapter 10, Article 16 NMSA);
- Public Law 107-252, The Help America Vote Act of 2001 ("HAVA").

**We do not process or investigate anonymous complaints.** Complaint not containing the required information are returned to the complainant with a request to complete the missing information. We may also return complaints if further information or explanation of the allegations is needed by our office. All documents pertaining to a complaint are subject to inspection under the New Mexico Inspection of Public Records Act.

**Hand delivery and Mail:**

325 Don Gaspar, Suite 300  
Attn: Bureau of Elections, Ethics Division  
Santa Fe, NM 87501

**Facsimile**

(505) 827-8403

**Email:**

sos.ethics@state.nm.us

If you have any questions regarding the filing of your complaint or whether your complaint falls under the jurisdiction of the Secretary of State, please contact the Ethics Division.



## **ELECTIONS, ETHICS, AND VOTER COMPLAINT FORMS**

### **NEW MEXICO OFFICE OF THE SECRETARY OF STATE**

Ethics Division, Bureau of Elections  
325 Don Gaspar, Suite 300 | Santa Fe, New Mexico 87501  
(505) 827-3600 or Toll Free 1 (800) 477-3632

By my signature below, I verify that the allegations contained in this complaint, along with the attachments and exhibits hereto, are true and correct to the best of my knowledge and belief, and that I believe the allegations herein violate New Mexico election and/or ethics law.

#### **COMPLAINANT'S INFORMATION** (Person/organization filing out this complaint)

Name or Organization: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Preferred method of written communication: \_\_\_\_\_

#### **RESPONDENT'S INFORMATION** (Person/organization complainant is being filed against)

Name or Organization: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Attached hereto are \_\_\_\_\_ pages which reasonably describe the actions or inactions which I believe violate New Mexico election or ethics law, or HAVA. I have included a description of what action will resolve my concern.**

**Complainant's signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
*If you are an individual with a disability who needs assistance completing this form, please contact the Ethics Division.*

*For official use only, NM SOS complaint number: NM SOS # \_\_\_\_\_*