



New Mexico  
**Secretary of State**

325 Don Gaspar, Suite 300 · Santa Fe, NM 87501  
(800) 477-3632 · www.sos.state.nm.us

APPLICATION FOR TAX CLEARANCE  
FOR DISSOLUTION/WITHDRAWAL  
(TYPE OR PRINT LEGIBLY)

Date: \_\_\_\_\_

The exact name of the entity as registered with our office is:

\_\_\_\_\_

NM Entity# \_\_\_\_\_ Taxation and Revenue ID# \_\_\_\_\_

**SUBJECT:** Tax Clearance Request for Dissolution/Withdrawal

This entity is in the process of dissolving/withdrawing from the State of New Mexico and is requesting tax clearance.

**FINAL DAY OF BUSINESS:** Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_

NOTE: The entity cannot be issued a Tax Clearance for a future date or if it is delinquent in filing reports and/or paying fees due. A final report may be required through the final day of business, you will be advised accordingly.

\_\_\_\_\_  
Signature of Officer or Authorized Agent

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ ST: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

MAIL TO: Secretary of State-Tax Compliance Section  
325 Don Gaspar, Suite 300, Santa Fe NM 87501



New Mexico

# Secretary of State

Business Services Division

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## DOCUMENT DELIVERY INSTRUCTIONS

(You MUST have one Document Delivery Instruction form for **each** filing being submitted)

Entity Name on filing: \_\_\_\_\_

Mail to (Business or Personal Name): \_\_\_\_\_

Attention (if applicable): \_\_\_\_\_

Document Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**Please check to indicate how the documents are to be delivered**

**WILL PICKUP**

**MAIL TO ADDRESS ABOVE**

Please complete the information below if different from above.

Contact Name: \_\_\_\_\_ Contact Phone Number: \_\_\_\_\_

Contact Email: \_\_\_\_\_

**IF YOU HAVE SELECTED TO PICK UP YOUR DOCUMENTS, OUR OFFICE WILL CONTACT YOU WHEN YOUR DOCUMENTS ARE COMPLETED AND READY FOR PICK UP. DOCUMENTS WILL NOT BE HELD FOR MORE THAN 5 BUSINESS DAYS. IF YOU HAVE NOT PICKED THEM UP WITHIN THAT TIME FRAME, THEY WILL BE MAILED TO THE ADDRESS LISTED ABOVE. PLEASE CONTACT OUR OFFICE AT 800-477-3632 AND NOTIFY US IF YOU ARE NOT ABLE TO PICK UP WITHIN THAT TIME FRAME.**

-- Thank You

**DOCUMENTS MUST BE TYPED OR PRINTED LEGIBLY**